

PRIVACY NOTICE TO ALL OUR CLIENTS AND SUPPLIERS: Present

Wera Custom Agents (Wera Agentes Aduanales S. de R. L. de C.V), with legal address in (street) Paseo Triunfo de la Republica #5511, (neighborhood) Partido Díaz, (city) Ciudad Juárez, (county) Juárez, (zip code) 32417, (state) Chihuahua, (country) Mexico, is committed and forced to protect the personal data that it handles. Our obligation consists in taking care of the use, transit and confidentiality of the personal data received. In that respect, we communicate the following:

For what purpose do we use your personal data?

The personal data we collect from you is necessary to verify and confirm your identity and comply with the legal dispositions and registries that regulate our commercial relationship (commercial, accountable, tax-related, etc.).

Which personal information do we use for these purposes?

To complete the before mentioned goals described in the privacy notice, we will use the following personal information (note: some of this information concerns Mexican citizens only)

- Name
- Civil state
- Federal Contributor Registration ID Number (RFC)
- Clave única de Registro de Población (CURP)
- Place of birth
- Date of birth
- Current address
- Home phone
- Celullar phone
- email
- Handwritten signature
- Electronic signature
- Age
- Recent picture
- Number and amounts of the operations to be transacted together
- Payments and requests received from our company
- Bank account information

Who do we share your information with and for what purpose?

We inform you that your personal data is shared within the country with Tax and Commerce Authorities. Also, Wera must communicate, transmit and provide its personal data by filling several formats and declarations both for taxing and statistical purposes.

Also, some personal data is required in commercial documents, such as purchasing orders, checks, banking transfers, etc.

In many circumstances, federal, state or city authorities may require special information regarding your legal or tax situation. These are taken care of when such authorities request them officially and are competent to proceed with the objectives that drive their requirements.

How can I access, rectify or cancel my personal data or oppose to its use (ARCO)?

You have the right to know which personal data we have of you, what we use it for and the conditions of use (**A**ccess) we give them. Also, it's your right to ask for the correction of your personal data in case it's out of date, inaccurate or incomplete (**R**ectification). You can also ask for the elimination of your personal information from our records or database if you consider that it's not being used correctly (**C**ancellation); or oppose to the use of your personal data for specific uses (**O**pposition). These set of rights are known as ARCO Rights. To practice any of the ARCO Rights, you must present the corresponding request via email.

To know more about the procedure and requisites for the exercise of the ARCO Rights, you can get in touch with us at avisodeprivacidad@wera.com.mx, where we will tend to your request in the same form.

The contact information of the person in charge of the personal data, who is in charge of processing the requests of ARCO rights, are the following:

- a) Name of the person in charge of personal data: Lic. Gabriela Trevizo
- b) Address: Calle Paseo Triunfo de la Republica, Partido Díaz, Ciudad Juarez, Zip Code 32417, Chihuahua (State), México.
- c) Email: avisodeprivacidad@wera.com.mx
- d) Phone number: 6566397200 extension 7286.

How can I revoke my consent to use my personal data?

You can revoke the consent given to us for the use of your personal data. Nevertheless, it's important to note that your request may not be considered in all cases or concluded immediately, since it's possible that for legal purposes we require to continue the use of your personal data. Also, you should consider that for some purposes, the revoke of your consent may imply that we can't continue to provide you with the service you requested or even the cancellation of your relationship with us.

To revoke your consent, you need to fill a paper form provided by us.

To know more about the process and requisites for the revoke of consent or request the form, please address Lic. Gabriela Trevizo at avisodeprivacidad@wera.com.mx

How can I know about the changes in the privacy notice?

The present privacy notice may suffer changes or updates derived from new legal requirements, our own need for the products or services we provide, our privacy practices, our change in business model or other causes.

We commit to keep you informed of these changes (should there be any) through our website www.wera.com.mx.

The way in which the notifications above mentioned will be executed is the following: posters in all our offices and publications on our webpage.

Last update: 2/04/2014

